Alcohol and Drug Early Intervention Program

PROGRAM GUIDANCE

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OVERVIEW
Research suggests that investing in early intervention services can contribute to a reduction in health care costs and help ensure the improved health and well-being of individuals. Early initiation of problem behavior and involvement in the criminal justice system is a risk factor for substance abuse and related consequences. Therefore, ensuring that this population is receiving evidence-based early intervention services is important in preventing further problems. The diagram below outlines the broad goals of a successful alcohol and drug early intervention system.
AUTHORITY
Minor in Possession programs are regulated by state law and administrative code. Before applying, it is recommended to read and understand the following:

- General Authority: NDCC 50-06-44
- Administrative Rule: Chapter 75-09.2-01

HOW TO BECOME A MINOR IN POSSESSION PROGRAM CERTIFIED INSTRUCTOR

Application Process

All instructors are required to submit an application to the Behavioral Health Division. The application has five sections which are: Applicant Information, Qualifications, Selected Evidence-Based Early Intervention Program, Required Items to be Attached, and Signature. The application can be found here: https://www.nd.gov/eforms/Doc/sfn00586.pdf.

Applicant Information and Qualifications: Potential instructors should have experience providing education and/or training and are recommended to have a degree in one of the following areas:

- Educator
- Public health
- Counselor
- Social worker
- Criminal justice professional
- Health professional
- Other education or health field

Selected Evidence-Based Early Intervention Program: As part of the application process, the applicant must provide the name and description of the program they are implementing. And, it is a requirement that any MIP education program implemented is evidence-based and/or approved by a federal agency (SAMHSA, DOJ, etc.).

It is recommended the provider implement one of the following pre-approved evidence-based programs:

- Prime for Life (under 21) https://www.primeforlife.org/
- Alcohol Literacy Challenge http://legacy.nreppadmin.net/ViewIntervention.aspx?id=320#divContacts
- Prevention Plus Wellness -- InShape Prevention Plus Wellness (ages 18-25) and SPORT Prevention Plus Wellness Program (ages 7-18) http://preventionpluswellness.com
If a provider is proposing in the application to implement a program not listed on the above “Pre-Approved Evidence-Based Programs”, provider must provide additional information:

- Explanation of program in comment box on application https://www.nd.gov/eforms/Doc/sfn00586.pdf, including:
  - point of contact for program owner
  - website for program (if applicable)
  - any endorsement by a federal agency
  - curriculum and supplemental materials

**Required Items to be Attached:** Applicants are required to include the following attachments along with their application:

- Resume
- Transcripts
- Diploma
- Current certificate from pre-approved evidence-based program OR submission of request for other evidence-based program
- Completion of background check

**Signature:** Once the application is complete, submit the application by clicking on the “Submit Completed Form” button in the lower left corner. This should open a new email window where you can now attach the required documents.

After the information is received, allow up to two weeks for review and approval. Applicants will be notified by a staff member of the Behavioral Health Division of their approval or for further information if needed.

**ANNUAL REPORTING REQUIREMENTS**

The Division will conduct an annual review of all certified instructors.

Required documents/information must be submitted annually to the Division by the following schedule:

- If North Dakota MIP Program Certification was approved between January 1 and June 30, all documents must be submitted annually by **July 1** to ndbhd@nd.gov.
- If North Dakota MIP Program Certification was approved between July 1 and December 31, all documents must be submitted annually by **January 1** to ndbhd@nd.gov.

Required annual reporting documentation to be sent to the Division includes:

- Certificate of any required training to maintain currency in program
- Number of individuals served by the provider
- Number of repeat individuals served by the provider
- Number of classes provided

If the reporting requirements are not met, providers could forfeit their certificate to instruct.

**PROCESS FOR RECERTIFICATION**

Providers must re-certify every three years. To re-certify, provider must submit a recertification application https://www.nd.gov/eforms/Doc/sfn00587.pdf.

To be recertified, providers must be in good standing and comply with the annual reporting requirements.
RECOMMENDED BEST PRACTICES

First-time Minor in Possession (MIP) offenders are allowed to participate in the educational course at ASAM Level 0.5. ASAM Level 0.5, also known as Early Intervention, is a level of care that constitutes a service for individual who, for a known reason, are at risk of developing substance-related problems, or a service for those whom there is not yet sufficient information to document a diagnostically substance use disorder (American Society of Addiction Medicine, 2018).

If client is a second and subsequent MIP offender, they are encouraged to take an addiction evaluation provided by a Licensed Addiction Counselor to determine appropriate level of care and receive diagnoses.